

## **9th Steering Group Meeting of UN CC:Learn Members**

**4 April 2019**

Bern, Switzerland

### ***Logistical Information for Participants***

#### **Meeting Venue**

SDC Management Meeting Room  
Swiss Agency for Development and Cooperation (SDC)  
Freiburgstrasse 130  
3008 Bern, Switzerland

#### **Language**

The meeting will be conducted in English.

#### **Event Hours**

Registration for the meeting will start at 8.30 a.m. at the meeting room A2401 on Thursday, 4 April 2019. The opening session will start at 9.00 a.m. The meeting will close on Thursday, 4 April 2019 at 5.30 p.m.

#### **Internet**

Wi-Fi connection will be freely available in the meeting room:

Network name: will be informed upon arrival  
Password: will be informed upon arrival

#### **Remote Participation**

Remote connection will be available for participants who are not able to travel to Bern. The participants will receive further details closer to the meeting date.

#### **Transportation**

The Swiss Agency for Development and Cooperation (SDC) building is located outside of the city center. The closest stop is the train stop 'Bern Europaplatz', around 1-minute away (see map in annex 1). The train from the central station in Bern to the train stop 'Bern Europaplatz' takes approximately 10 minutes (see map in annex 2). Please check the Swiss Federal Railways [website](#) and/or [Google Maps](#) to find the best itinerary between your hotel and the venue.

## **Lunch and Refreshments**

Welcome coffee will be served during the registration. Refreshments will be provided during coffee breaks for the duration of the meeting and a lunch will be served at the SDC cafeteria.

## **Currency**

The currency in Switzerland is the Swiss Franc (CHF) and the exchange rate is 1 CHF = 0.9413 US\$ as of 19 April 2019. Foreign currency may be exchanged at the airport, at the main railway station, in banks and authorized money exchange shops as well as in few large department stores.

## **Hotel**

Participants are required to take care of their own accommodation, as relevant. The UN CC:Learn Secretariat can provide hotel suggestions in Bern upon request.

## **UN CC:Learn Secretariat Contact Persons**

The Secretariat team will be happy to provide information and help throughout the meeting day.

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*For any substantive and logistical matters*

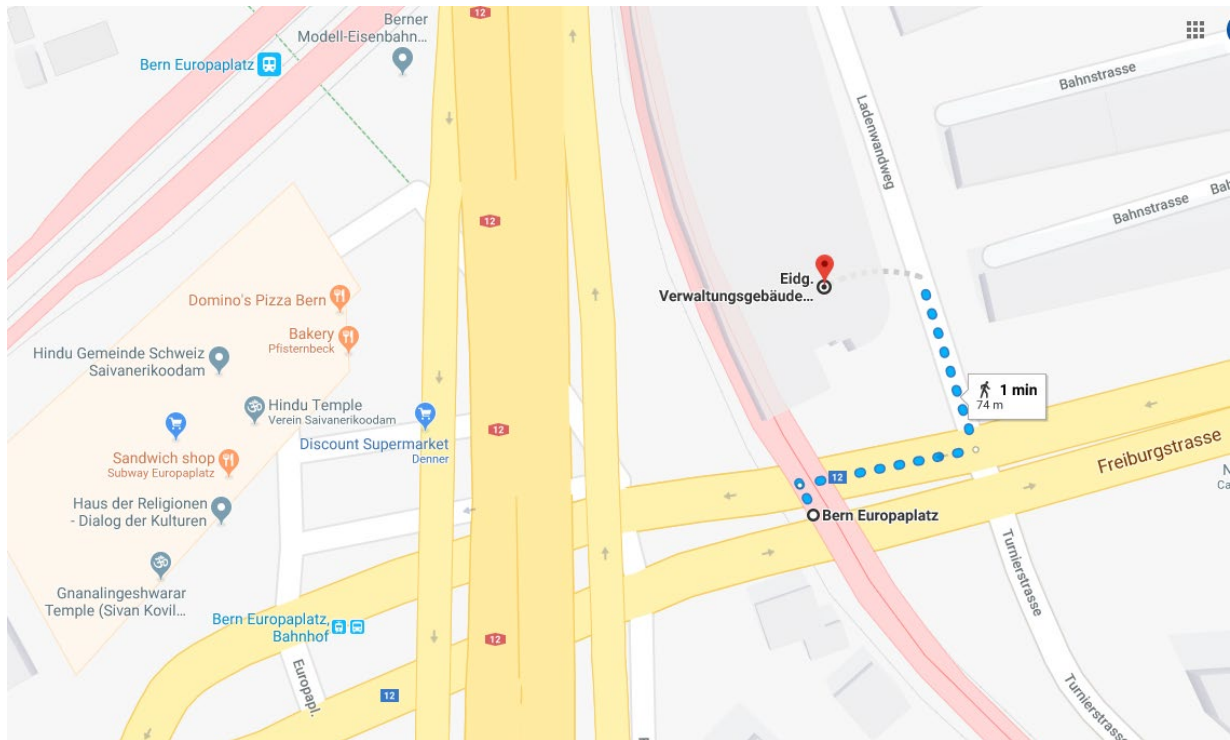
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Wishing you a pleasant stay in Switzerland!

The UN CC:Learn Secretariat

## Annex 1: Map - from train stop 'Bern Europaplatz' to the Swiss Agency for Development and Cooperation (SDC) building



## Annex 2 : Map - from the Bern central train station to the train stop 'Bern Europaplatz'

