National Planning Workshop of the UN CC:Learn Project to Strengthen   
Human Resources and Skills to Address Climate Change in *(Country)*

*Date*

*Venue*

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| Time | Session / Topic |
| 08h30 – 09h00 | Arrival and Registration |
|  | **Session 1: Welcome and Introduction**  Facilitator: TBC |
| 09h00 – 10h10 | ***Welcome & Introduction***  ***Opening Remarks***   * Minister of Environment (tbc) * Swiss Ambassador / Swiss Government Representative (tbc) * UN Resident Coordinator (tbc) * FAO Resident Representative (tbc) * Etc. (tbc)     ***Introductory Presentations***   * National Project Context: Why Developing a Climate Change Learning Strategy? (National Coordinator) * International Project Context: The One UN Climate Change Learning Partnership (UN CC:Learn Secretariat Representative) |
| 10h10 – 10h15 | Group Photo |
| 10h15 – 10h45 | Coffee Break & Press Briefing - Key Government Institutions, Development Partners & Media |
|  | **Session 2: Taking Stock of National Climate Change Priorities, Initiatives and Capacity Development Challenges**  Facilitator: TBC |
| 10h45 – 12h30 | ***Introductory Presentations***   * Perspectives of Government Sectors * Perspectives of Private Sector * Perspectives of Civil Society Organizations (e.g. Youth Groups, Women’s groups and NGOs) * Perspectives of Education and Training Institutions   Plenary Discussion |
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| 12h30 – 13h30 | Lunch Break |
|  | **Session 3: Creating Linkages with International Development Partners**  Facilitator: TBC |
| 13h30 – 14h15 | Comments and statements by representatives of UN organizations and other development partners |
|  | **Session 4: Developing the National Climate Change Learning Strategy**  Facilitator: TBC |
| 14h15 – 15h15 | ***Introductory Presentations***   1. Proposed Methodology for Developing the National Strategy (UN CC:Learn Secretariat representative) 2. Experience from UN CC:Learn partner country (UN CC:Learn Ambassador (tbc)) 3. Draft TOR and Work Plan for Developing the National Climate Change Learning Strategy (National Coordinator) 4. Background Report (with priorities and stakeholder analysis) |
| 15h15 – 15h30 | Coffee Break |
| 15h30 –  17h00 | ***Parallel Working Groups***   1. Review of Draft TOR and Work Plan 2. Review of Draft Background Report and Stakeholders Analysis   Presentation of Working Group Results |
|  | **Session 5: Closing and Way Forward**  Facilitator: TBC |
| 17h00 – 17h30 | Workshop Summary, Way Forward, Evaluation  Closing Remarks |